

**PORTSMOUTH STANDING ADVISORY COUNCIL FOR  
RELIGIOUS EDUCATION (School Visits Protocol sub-committee)**

THE MINUTES OF THE MEETING held on Tuesday, 15<sup>th</sup> January 2013 at 4:30pm at Miltoncross School.

**Present**

Patrick Quirke, Secondary teacher representative (In the Chair)  
Peter Davies, The Fellowship of Independent Evangelical Churches  
Beverley Millsom, Special School representative  
Michael Dawes, Humanist representative  
Sue Ganter, Co-opted representative  
Sarah Long, Local Authority Advisor

**1 Election of Chair and Minute Taker**

Patrick Quirke was nominated to chair the meeting and Peter Davies to take minutes.

**2 Apologies for Absence**

There were no apologies for absence

**3 Minutes of last meeting**

The minutes of the last meeting were approved as a correct record.

**4 Matters arising**

- a) The letter from SACRE chair had been sent to Teachers Liaison Committee and they approved of the format
- b) The questionnaire had been sent to all secondary schools. It was suggested that it should also be sent to all primary schools. This should be brought to the main SACRE meeting.
- c) We need to have an electronic version of the faiths directory again the main SACRE committee needs to approve this.
- d) Resource boxes are now on the EMA web site. There needs to be liaison with the museum. More publicity is needed as only 9 schools are paid up to it at present.
- e) Suggest a network meeting could be held at the museum and the artefact boxes inspected.
- f) Suggest someone attends primary heads' meeting to raise awareness and details to go on website.

## **5 Protocols**

Of the Three protocols It was felt the one headed SACRE classroom visits: Guidelines was the best format. The visit report needed to be worked on. Members to bring ideas for improving it to next meeting. There was a need for further training. Perhaps a 20 minute slot at the June meeting could be reserved for this. Members of SACRE should be encouraged to check diaries and plan a visit to a secondary school in the next academic year.

## **6 Questionnaires response**

So far there had been no response. Teresa to be asked to send a reminder to all secondary schools.

## **7 Any Other Business**

There were no items for any other business.

The meeting closed at 5:55pm.